

PA Retirers' Association / PA Association Constitution

Name

The name of the organisation is the "PA Association" (hereinafter referred to as the "Association").

Objectives of the Association

The main objectives of the Association are to:

- Facilitate social contact and communication among people who have spent a significant part of their career in PA. Whilst the Association is based in UK, it will maintain contact with similar groups throughout the PA world
- Foster a good relationship between the community of former members of PA and the firm
- Maintain a dialogue with the Trustees of the UK pension fund and its successor providers, keeping a watching brief over the operation of the fund and any issues that may affect the interests of members who are pensioners or deferred pensioners.

Membership of the Association

Membership of the Association is open to anyone who:

- has retired from PA Consulting Group and/or spent a significant part of their career (normally at least five years) in the firm
- or is a widowed spouse of either of the above categories, or of an employee who died in service and would otherwise now be receiving a pension.

Committee

The committee administers the affairs of the Association and acts as the representative for the Association as a whole.

The committee is composed of not more than 15 members of the Association.

The normal term of membership on the committee is three years. At the end of July each year, those committee members who have served their three-year term retire. Retiring committee members may offer themselves for re-election, together with any further nominations from the Association's membership. Self-nomination is encouraged. The closing date for nominations is the end of May each year to allow time for administration. If there are more nominations than vacancies, a ballot will be held at the Annual Meeting. Proxy votes will be accepted from those unable to attend.

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Each year the committee elects seven officers from the current members of the committee:

- Chairman
- Secretary
- Treasurer
- Membership Secretary
- Social Events Secretary
- Data Protection Officer
- PAA newsletter editor

Some of these roles may be combined.

A quorum of the committee consists of at least one third of the current members of the committee.

Due to the impracticalities of overseas members joining the committee, a local contact representative may be appointed in any country where there is a significant number of members. The purpose of this is to provide a focal point for communication and representation.

Subscriptions

The subscription for different categories of membership is determined by the committee and agreed at the Annual Meeting. Whilst the period of subscription is usually annual, this may be extended to reduce administration.

General Meetings

An Annual Meeting is held each year, normally in the London area.

Special Meetings may be called as appropriate to consider important and urgent issues.

A minimum of twenty-one calendar days' notice of a general meeting will be given.

Responsibilities of the Committee

The responsibilities of the committee are to pursue the objectives of the Association on behalf of its members, in accordance with the policies and processes set out above. Specific responsibilities include:

To communicate on issues which could affect members' interests, invite recommendations on how best to safeguard such interests, and formulate and pursue appropriate action for this purpose

To inform members of:

- the progress of such issues
- the main outcomes of general meetings
- other points of interest,

through the circulation of a periodic newsletter and other media

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To encourage the organisation of local meetings of members

To appoint the officers of the Association

To ensure proper minutes and books of account are maintained

To incur such expenditure as is required for Association business, ensuring that all items of expenditure are properly recorded

To maintain a bank account in the name of the PA Association, to be operated by the Treasurer, with appropriate controls over payments

To prepare annual accounts to 31 December each year, circulate them to all members of the Association whose subscriptions have been paid for the year to which such accounts refer, and ensure that such annual accounts are reviewed by a suitably qualified person who is not a member of the Association.